



**MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE TOWN OF BLAINE LAKE
HELD AT THE TOWN OFFICE LOCATED AT #301 Main Street, Blaine Lake, Sask.
MONDAY, September 19, 2022**

Present:

Mayor, Al Sorenson

Councillors

Bev Breland – Deputy Mayor

Rodger Pederson

Melissa Johnson

Jason Weber

Max Stevenson

Interim CAO – Gina Bernier

Assistant Admin. – Louanne Roschuk

Mayor, Al Sorenson called this meeting to order at 3:30 p.m.

Moment of Silence recognized under respect for the death of Queen Elizabeth II.

Interviews:

Phil Ingleby, RCMP Sargent – 3:31 p.m. – 3:45 p.m.

Tricia Karg and Kevin Baliski, Town Works personnel – 4:00 p.m. – 4:20 p.m.

Sonia Matiyek – Did not show up.

280/22

Adopt Agenda

WEBER

That the Agenda be adopted as presented and forming part of these minutes with the addition of:

- Water Project Upgrades
- Fire Discussions
- Signs

Carried.

281/22

Water Project

BRELAND

WHEREAS the Town of Blaine Lake need to have work completed with respect to the Water Treatment Plant and Projects; and

WHEREAS the WTP and Projects have been budgeted and approved;

THEREFORE BE IT RESOLVED that the Chairman of the Water Committee have authorization to go over the project changes and approve the changes in order to complete this Water Treatment Plant Project.

Carried.

A handwritten signature in blue ink is located at the bottom center of the page. It appears to be the initials 'AS' or similar.

282/22 **Bylaw/Policy Meeting**

WEBER

That the Town Council set the Bylaw and Policy Meeting for September 26, 2022 to begin at 4:00 p.m.

Carried.

283/22 **Minutes – Town of Blaine Lake**

August 15, 2022 Minutes

PEDERSON

That the Minutes of the Regular Meeting held on August 15, 2022 for the Town of Blaine Lake be approved as circulated.

Carried.

284/22 **Minutes – Martins Lake Regional Park**

PEDERSON

That the Minutes of the Meetings held on July 4, 11, 25 and August 8, 2022 for the Martins Lake Regional Park be approved as circulated.

Carried.

284/22 **Green Sand Filters**

STEVENSON

That Jason Weber be authorized to have the Green Sand Filters removed from the Old Water Treatment Plant.

Carried.

285/22 **Building Officials**

STEVENSON

That the Council for the Town of Blaine Lake appoint Municode as their building officials; and

That the rates for building permits shall be set at the rates as per the Municode Rates chart.

Carried.

286/22 **Building Official removal**

STEVENSON

That the Town of Blaine Lake release the services of Construction Code Authority from the Building Officials.

Carried.



287/22

ATAP Training

PEDERSON

That the Town of Blaine Lake authorize the CAO to register Tricia Karg to complete the Level 1 Water course under the ATAP training program.

Carried.

288/22

Sewage Works Report

JOHNSON

That the Town of Blaine Lake Council acknowledge the Sewage Works report as submitted by Sask. Water noting that there were deficiencies in the report.

Carried.

289/22

Old Water Meter Sale

BRELAND

That, upon completion of the installation of the new meters in the Town of Blaine Lake, that the Administration staff be instructed to sell the older Water meters for a price of \$100.00 per meter to the Village of Marcelin all the old water meters that are removed from the houses in the Town of Blaine Lake.

Carried.

290/22

Fire Calls – 316 Railway

BRELAND

WHEREAS a fire occurred on August 24, 2022 within the Town of Blaine Lake; and WHEREAS the Village of Laird and the RM of Leask Fire Departments responded to the fire as well as the Blaine Lake Fire Department;

THEREFORE BE IT RESOLVED that the CAO be authorized to pay the invoices as follows:

- Village of Laird – \$3,662.50
- RM of Leask – \$6,930.00; and

BE IT FURTHER RESOLVED that if the Fire invoice remains outstanding at December 1, 2022, that the CAO be instructed to place the invoice on the property located at 316 Railway Avenue East, Blaine Lake, Sask.

Carried.

291/22

SEWER LINE FLUSH

PEDERSON

That the CAO be instructed to contract a contractor to complete a flush of the West side of the Town of Blaine Lake; and

That the CAO be authorized to contact a minimum of 2 contractors and that she go with the lowest bid.

Carried.



292/22 **Discount extension - September**

PEDERSON

WHEREAS the reduction in office staffing made it necessary to close the office for the last week of August; and

WHEREAS the 5% discount was only offered until the end of August;

THEREFORE BE IT RESOLVED that the Town Council authorize the CAO to rebate all those who pay their taxes for the month of September to receive an equal amount to the 5% discount as given in August.

Lost.

293/22 **Discount**

WEBER

WHEREAS there was a 5% discount for taxes until August 31st; and

WHEREAS the office staff were instructed to give a 5% discount for September;

THEREFORE BE IT RESOLVED that a rebate given to reflect the 5% discount shall end on September 20, 2022 and a 4% discount shall be in effect from 8:00 a.m. September 20, 2022 to September 30, 2022 as per the Discount Bylaw.

Carried.

294/22 **Employee Retention**

BRELAND

That the Council recognize the term appointments are completed by the CAO for the following:

- Ember Friesen – That the Council extend the term employment to March 31, 2023.

Carried.

295/22 **Employee Bonus**

PEDERSON

That the Town of Blaine Lake offer \$1500.00 as a bonus to the Tricia Karg.

Lost

296/22 **Employee Bonus**

STEVENSON

That the Town of Blaine Lake offer \$1,000.00 as a bonus to Tricia Karg.

Carried.

Melissa Johnson declared pecuniary interest at 5:40 p.m.



297/22 **Term Employment**

PEDERSON

That the Council recognize the term employment of Michelle Johnson for the Clerk position; and

That no benefits shall be incurred in the term position.

Carried.

Melissa Johnson returned to the meeting room 5:46 p.m.

298/22 **Grader Tire Purchase**

BRELAND

WHEREAS the Town of Blaine Lake grader has 2 tires in need of replacement;
THEREFORE BE IT RESOLVED that the CAO be instructed to obtain 2 quotes for the tire replacement and installation and that the CAO be given the authority to purchase the lesser of the quotes.

Carried.

299/22 **List of Accounts for approval**

WEBER

That the Council for the Town of Blaine Lake acknowledge the list of accounts as Paid:

EFT – 20220013 – 20220019

Cheque – 2445 - 2470

Employee Payroll – August 6/2022 – August 27, 2022

Council Payroll – August 2022

Carried.

300/22 **Fire Radios – RM 434**

WEBER

That the Town of Blaine Lake Council recognize the submission of a cheque in the amount of \$3,200.00 from the RM of Blaine Lake #434 for the purpose of purchasing radios for the Blaine Lake Fire Department; and

That the CAO be instructed to contact the Fire Chief to make arrangements to purchase fire radios to a maximum cost of \$6,400.00 taxes included.

Carried.

301/22 **August Financial Statement**

JOHNSON

That the Monthly Financial Statement for the month of August 2022 be approved as presented.

Carried.

302/22 **Truck for Crew**

BRELAND

WHEREAS the Town truck has been stolen; and

WHEREAS the Town needs to have a new truck;

THEREFORE BE IT RESOLVED that the Equipment Committee be authorized to purchase a truck for the shop crew at a maximum price of \$40,000.00 taxes included.

Carried.

303/22 **Flag Poles**

WEBER

WHEREAS the Town of Blaine Lake currently has flag poles at the office location; and

WHEREAS the current flag poles do not allow for lowering to half-mast for regulations set by the Provincial or Federal Governments;

THEREFORE BE IT RESOLVED that the CAO be instructed to purchase 2 flag poles at an approximate cost of \$800.00 per flag pole.

Carried.

304/22 **Appointment of Returning Officer**

PEDERSON

That the Town of Blaine Lake Council appoint Louanne Roschuk as the Returning Officer for the 2022 By-Election.

Carried.

305/22 **Polling Station**

JOHNSON

That the Town of Blaine Lake Council have the Seniors Center as the Polling Station for the 2022 By-Election.

Carried.

306/22 **Advance Poll**

BRELAND

That the Town of Blaine Lake Council hold an Advance Poll on the Saturday before the Election day at the Polling Station of the Seniors Center in Blaine Lake, and

That the Advance Poll shall run from 10:00 a.m. to 4:00 p.m.

Carried.

307/22 **Council Reports**

PEDERSON

That the Council reports submitted now be filed.

Carried.



308/22

Meeting Dates

JOHNSON

That the Council for the Town of Blaine Lake set their meeting dates to take place on the following dates with all meetings to start at 3:30 p.m.:

- October 3, 2022 - Special
- October 17, 2022 - Regular
- November 7, 2022 - Special
- November 21, 2022 - Regular
- December 5, 2022 - special
- December 19, 2022 - Regular

Recorded Vote called by Max Stevenson

Al Sorenson - Yes

Bev Breland - Yes

Max Stevenson - no

Rodger Pederson - Yes

Melissa Johnson - Yes

Jason Weber - no

Carried.

309/22

Adjournment – 6:49 p.m.

BRELAND

That this meeting be adjourned.

Carried.


CAO
Mayor



Town of Blaine Lake
Regular Council Meeting Agenda
September 19, 2022 – 3:30 p.m.

1. Call to Order
2. Moment of Silence for the Death of the Queen
3. Adopt the Agenda
4. Interviews:
 - a. Tricia Karg and Kevin Baliski – 4:00 p.m.
 - b. Sonia Matiyek – 4:30 p.m.
 - c. Staff Sargent, RCMP -
5. Bylaws
 - a. Bylaw 11/2022 – Nuisance Abatement Bylaw
 - b. Bylaw 12/2022 – Animal Control Bylaw
 - c. Bylaw 13/2022 – Building Bylaw
 - d. Bylaw 14/2022 – Tax Penalty Bylaw
 - e. Need to review Bylaw 2008/10 – Tax Exemption Agreement for Economic Development
6. Policies
 - a. General Procedures GG-004
 - b. Rates and Charges – G-006
 - c. Inflation Policy – GG-011
 - d. Accounts Payable Procedure Policy – GG-015
 - e. Water Sewer Billing Policy – WS-002
 - f. Review Employee Benefits -HR-008
7. Minutes
 - a. August 15, 2022 – Regular Meeting
 - b. Martins Lake Minutes
 - c. August 24, 2022 School Meeting
8. Building Officials
9. Water Training with ATAP
10. Sewage works Report – Sask. Water
 - a. Sewer Line Clean out
11. Water Meter Purchase Request – Village of Marcelin
12. Redberry Lake Biosphere Region
13. Fire Tanker
14. Leask and Laird Fire Department Invoices
15. Sewer Line Flush
16. 4th Avenue East Road
17. Discount Rebate for month of September 2022
18. Employee Appointments
 - a. Ember Friesen
 - b. Michelle Johnson
 - c. Tricia Karg
19. Regional Emergency Operations Committee
20. Grader Tire Purchase
21. Enforcement Officer discussions
22. List of Accounts for Approval
23. Cheque for Fire Radios - \$3200.00
24. Monthly Financial Statement



Town of Blaine Lake
Regular Council Meeting Agenda
September 19, 2022 – 3:30 p.m.

25. Other Requests

- a. Transfer Station Building
- b. South Reservoir Fire Pump
- c. Public Meeting Re: RCMP
- d. Tree Removals
- e. Stolen Truck
- f. Garden refuse
- g. Town Flags
- h. Set Election Officers and Poll stations

26. Council Reports/Meetings

27. Meeting Schedules

28. Adjournment

AR